

lifegroups

TOP FIVE HELPS FOR COMMUNICATORS

As the Communicator, you play one of the most important roles in your Life Group - Communication! Without you, the potential new member does not get directions. No one knows what to bring or where to go. Without you, a group can be utter chaos! Now, we're hoping that the people in Life Groups will call each other and communicate as they get to know each other. But your role is to be hub of official info, and keep communication lines open between the church and your Life Group. Here are five keys to help you succeed as a Communicator:

1. Don't rely on e-mail alone.

E-mail is a good tool, but the phone is better, and in person is the greatest way to communicate. To be an effective Communicator, it is important that you use various forms of communication with your Life Group. When a good Communicator sends an e-mail, or leaves a message, they will say something like, "Please give me a call at (661) 888-8888, and let me know that you got this message. Thanks!"

2. Help people who are new to the group get assimilated.

Sometimes the church will give you the name of someone who is interested in the group, and other times someone will invite a friend. Your job is to get their info, and get them in the communication loop ASAP so they can see how the group functions. A good Communicator might say something like, "Hey Brandon, we have a guy named Rusty who is interested in our group. Do you think you could give Rusty a call and welcome him to the group?" Or "That is great that your friend is coming next week. Why don't you invite him to grab a cup of coffee or something with you and someone else from the group so he feels more comfortable when he shows up?"

3. Keep an eye out for strays.

It's important to ask who is missing and keep track of people so no one falls through the cracks. A good Communicator will say something like, "Hey guys, Kathi said she was coming and did not make it this week. Would someone be willing to give her a call, and let her know we missed her?" Or "Has anyone seen Tony lately? Would someone be willing to give him a call, and see if we scared him off or something?"

4. Be sure your information is accurate.

Collect names, phone number, e-mails, addresses, etc., and follow up throughout the series making sure you have everyone's correct information. A good Communicator will say, "Is everyone getting my e-mails? I just wanted to double check that I had the right info." It is important that you pass on any updated information or group changes to the Life Groups team so that Life Groups are kept accurate and up to date.

5. Bring the weekly Communicator's Guide to every Life Group.

The weekly Communicator's Guide is intended to help you lead important discussions about upcoming events, activities, etc. You are the person who is helping your Life Group stay connected and informed. A good Communicator will call the church office and say, "I got the Communicator's Guide this week, and I need some clarification before I talk to my group about this."



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