

Real Life Church

Children's Ministry Volunteer Application

(for high school and adult aged volunteers)

Date: ___/___/___

This form is to be completed by volunteer applicants for any position involving supervision or custody of minors. This application is used by Real Life Church to help promote a safe environment for the children who participate in our programs or use our facilities. **This information is confidential and to be used by authorized staff only, and kept in a locked file.**

Any applicant who has ever been convicted of child sexual abuse, physical abuse, or domestic violence should not volunteer service in any church sponsored activity or program for children or youth. Applicants with criminal records of other types will be evaluated at the discretion of church leaders. All applicants agree to be fingerprinted and photographed for the purpose of criminal background verification.

Any applicant who is a survivor of childhood sexual or physical abuse needs the love and acceptance of the Real Life Church family. Applicants who have such a history should discuss their desire to work with children with an authorized staff member or pastor prior to any participation as a volunteer.

All applicants must study and agree to comply with the guidelines that are provided for their programs and position within the church's children's ministries.

APPLICANT INFORMATION

Name _____
Last *First* *Middle*

Marital Status: Married Single Divorced Widowed

Present Address _____ How Long? _____
Street *City* *Zip*

Home Phone () _____ - _____ Work () _____ - _____ Cell () _____ - _____

E-mail address _____

School Attending (if applies) _____ Degree Program _____

Occupation _____

What age group are you interested in serving? _____ What service time? _____

Do you have any special abilities, gifts, or skills, that would be valuable assets to this ministry?
(CPR, teacher, musician, etc.) _____

CHURCH ACTIVITY

1. List other churches you have attended over the past five years.

<i>Church name</i>	<i>Telephone</i>	<i>Contact</i>	<i>Years Attended</i>
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2. How many times a month do you typically attend RLC? _____

When did you begin attending RLC? _____

3. Are you a Follower of Jesus?

(a) When did you make your commitment to Christ? (Date) _____

(b) Have you been baptized by emersion? Yes No

If yes, when? (Date) _____

(c) Share a little of your story _____

4. Are you actively involved in a Life Group? Yes No

What group? _____

5. Have you attended our First Steps Class? Yes No

If so, when? _____

6. Are you a member of RLC? Yes No

If yes, when? _____

BACKGROUND SECURITY INFORMATION

Recognizing God's love and concern for children, Real Life Church has adopted a policy for screening applicants for casual volunteer service in Children's Ministry. This policy is important for the protection of our children as well as to guard the honor and reputation of Our Lord Jesus Christ. Because you are applying for volunteer service in Children's or Student Ministry, this portion of your application requires personal information that might not otherwise be asked of you. This information is used to help promote a safe environment for the children who participate in our programs or use our facilities. This information is confidential and will be used only by authorized staff reviewing your Application. We ask that you understand the purpose and need for this information. **Your answer to any of these questions does not necessarily disqualify you from casual volunteer service at Real Life Church.**

Please answer each of the following questions by circling the correct response. Please attach additional pages for explanation, if necessary.

- YES NO Have you ever been convicted of a criminal offense (felony or misdemeanor, except for minor traffic violation)? The term "Convicted" includes entering into a plea agreement including a "no contest" plea or, a deferred sentence or deferred judgment arrangement in connection with a criminal charge. If you have been convicted of such an offense, please attach a statement of explanation, including nature of offense, date, court where conviction was entered, sentence or disposition and any other relevant information.
- YES NO Have you ever been charged with a sexual offense, offense relating to children or crime of violence? If you have been charged with such an offense, please attach a statement of explanation, including nature of offense charged, date, enforcement agency making the charge, disposition of the charge, and any other relevant information.
- YES NO Have you ever been reported to a social services agency, law enforcement authority, child abuse registry, or similar organization regarding abuse, endangerment, neglect or intentional misconduct involving children? If so, provide a description on a separate attachment of the circumstances and name and address of the entity receiving the report.
- YES NO Have you ever been subjected to expulsion, reprimand, or other discipline by a Christian school, church, denomination, or other religious organization? If so, please describe the circumstances and provide the name and address of the school, church, denomination, or religious organization involved.
- YES NO Have you ever been disciplined or dismissed from employment or a casual volunteer position by any employer, including charitable and religious organizations, following an allegation of physical misconduct, sexual misconduct, sexual harassment, or other immoral or inappropriate behavior or conduct involving children or adults? If so, please describe the circumstances and the name and address of the employer on a separate attachment.
- YES NO Have you ever been the subject of a civil lawsuit involving adults or children, involving physical abuse, sexual misconduct, sexual harassment, or other immoral behavior or conduct? If so, please describe the circumstances and outcome and provide the name and address of the employer, educational institutions, church or other organization where the lawsuit, investigation or allegation arose or occurred on a separate attachment.

- YES NO Have you ever been the subject of a complaint or disciplinary proceeding against a professional license or other license held by you, including but not limited to a license to provide child care or similar services? If so, please provide an explanation on a separate attachment.
- YES NO Do you have any investigation, review or disciplinary action pending by an employer, organization in which you volunteered, licensing authority, or professional association for sexual misconduct, violence or misconduct involving children? If so, please provide an explanation on a separate attachment.
- YES NO Have you ever made a report of physical or sexual abuse involving children to any social service or law enforcement agency? If so, please explain on a separate attachment without giving the names of the individuals involved.
- YES NO Were you or any member of your family the victim of sexual misconduct or abuse as a child? If so, please provide an explanation on a separate attachment. You may decline to answer this question, or you may discuss your answer in confidence with a pastor or church leader rather than answering on this form. Answering yes or failing to answer will not automatically disqualify an applicant for children or youth service.

REFERENCES

Please list below three personal references (excluding former employers or relatives)
 Make sure you provide all information requested.

Name: _____
 Address: _____
 City/State/Zip Code _____
 Phone Number _____
 How long have you known this person _____

Name: _____
 Address: _____
 City/State/Zip Code _____
 Phone Number _____
 How long have you known this person _____

**BACKGROUND CHECK
 NOTICE, AUTHORIZATION AND RELEASE FOR THE PROCUREMENT OF A
 INVESTIGATIVE CRIMINAL BACKGROUND REPORT**

I, the undersigned consumer, do hereby authorize **Real Life Church** by and through its independent contractor, **Lexis Nexis Background Chck** to procure a criminal report on me. I understand that this authorization and release shall be valid for subsequent investigative reports during my period of employment with **Real Life Church** for the purpose of investigating any incidents of workplace misconduct or criminal activity for which I am alleged to have been involved during my employment.

These above-mentioned reports may include, but are not limited to, information as to my character, general reputation, and personal characteristics, discerned through employment and education verifications; personal references; personal interviews; a social security number verification; criminal records.

I further authorize any person, business entity or governmental agency who may have information relevant to the above to disclose the same to **Real Life Church** by and through **Lexis Nexis**, including, but not limited to any and all courts, public agencies, law enforcement agencies, regardless of whether such person, business entity or governmental agency compiled the information itself or received it from other sources.

I understand that I am entitled to a complete and accurate disclosure of the nature and scope of any investigative report of which I am the subject upon my written request to **Lexis Nexis**, if such is made within a reasonable time after the date hereof. I also understand that I may receive a written summary of my rights under 15 U.S.C. § 1681et. seq.

Signature: _____ Date: _____

IDENTIFYING INFORMATION FOR REPORTING AGENCY

Former Address: _____
 Street /P. O. Box City, State Zip Code County Dates

Social Security Number: _____

Daytime Telephone Number: _____

Driver's License Number: _____ **State of Issuance:** _____ ***Date of Birth:** _____

***Gender** _____

For Office Use Only					
Life Group	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Criminal Record Check Clearance	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Application satisfactory	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Megan's Law Clearance	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Prior Work	Yes <input type="checkbox"/>	No <input type="checkbox"/>			
References satisfactory	Yes <input type="checkbox"/>	No <input type="checkbox"/>			
Approved for volunteer service	_____			Date	_____
	Signature of Person Authorizing				

	Name of Person Authorizing—Please Print				